



2021 MICHIGAN SHOWCASE

May 14th – 16th, 2021

Hartland Ice House
2755 Arena Drive, Hartland MI 48356

OPERATIONS & SAFETY PLAN

Contents:

Overall Event	2
Schedule	2
Building Access & Layout.....	3
Athletes.....	3
Individual Events	3
Chaperones.....	4
Coaches	4
Officials.....	4
Awards	4
Disinfecting Process (Arena).....	5
COVID Considerations	5
Traffic Flow Diagrams.....	6 - 9
Volunteer Assignments.....	10 - 12
Health Screening.....	13

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Host Club: Ice House Skating Academy

Chief Referee: Rick Perez

Website: www.MiSkate.org

OVERALL EVENT:

- Waivers (participants, coaches, chaperones/guests) must be signed before participating in the events.
- Temperature checks will be administered each day the guest/competitor will be in attendance.
- Health screenings must be provided to host club upon entering the rink via QR Code
- **Masks must be worn by everyone in the rink at all times except when skating an individual event.**
- **Social distancing must be observed at all times.**
- Two guests per registered athlete will be admitted for the athlete's actual competition time up to a total capacity of 375 (per Michigan Health & Human Services guidelines).
- All participants, including coaches, athletes, guests must register with host club upon entering rink.
- Skate orders and results will be posted online at: www.miskate.org
- Medals and trophies will be given out after results are posted online. To avoid group gatherings – skaters may pick up awards throughout the day as they leave the arena. Medals and trophies will be given to individuals.
- Locker rooms are for "warm-up" only and limited by size to 10 athletes/room. Skaters should come dressed and ready to skate.
- We will follow the guidelines that are set by our Health Department and the CDC at the time of the event. Updated information will be listed on our website the week of the event.

SCHEDULE:

TBD AND WILL BE AVAILABLE AT: WWW.MISKATE.ORG

Athletes and coaches will arrive for both individual and team events 1 (ONE) hour before their assigned skate time. No individual will have access to the building without appropriate supervision. We will use Ushers to maintain the flow of traffic throughout the arena.

- **At all times social distancing must be practiced and masks must be worn.**
- Temperature checks will be administered each day the guest/competitor will be in attendance.
- Warm-up will be limited to 20 minutes in assigned locker-rooms, with limited numbers, depending on the size of the locker rooms (usually 10 persons/locker room).
- Once warm-up is complete, skaters will walk to the event staging area where skates will be put on.
- Skaters must remain in their locker room of choice until close to their skate time.
- After prior group is finished skating and has exited the rink, chaperones/guests will then enter of current group.
- Current event group will then enter the ice for their backstage warm-up.
- Skaters will enter the ice based on their skating order at the designed ingress onto the ice.

- Once an athlete is done skating, he/she will be required to exit to the locker room. Skates should be removed at that time.
- Once the entire group is done, the skater may collect award in lobby and exit the building. We ask that skaters keep all personal belongings in cars outside. Any changing that needs to happen between events should be done in restrooms or at home. Please plan costumes accordingly based on these requirements. We ask that you only stay in building for your event, once your event is over we ask that you exit the building.

BUILDING ACCESS AND LAYOUT:

- Pathways have been established within the building to minimize footprint and socialization between groups. Participants will not be permitted access to the building until their designated time per the schedule. Athletes who miss their scheduled time will be escorted to the appropriate area in accordance with their schedule and cannot "redo" warm-up. Detailed layouts and pathways are shown for athletes, chaperones, coaches, and officials under their respective sub- headings.

ATHLETES (May 14 – 16th, 2021)

- Screening will be administered via QR code that athletes must complete EACH day they come to the arena.
- Temperature checks will be administered each day the guest/competitor will be in attendance.
- **Masks must always be worn, including during warm up backstage. Skater does not need to wear a mask for individual or duet/trio events, but must wear it for team events.**
- Athletes should come dressed for their event.
- All music should be uploaded. No CDs.
- Chaperones/guests will be diverted away from the athlete flow into designated seating areas within the arena.
- After prior group is finished, the current event group will then enter the ice for their backstage warm-up. Athletes will enter and exit the ice through designated gates that will be clearly signed.
- Skaters are allowed 3-to-5-minute warm up backstage. Only 3 skaters may be on ice backstage at a time. (Only 2 Duets/Trios) may be on warm up at a time.
- Once an athlete has completed his/her program for the event, he/she must remove their skates, gather their belongings, and exit the rink side to the lobby.
- Results will be posted online (www.Miskate.org) approximately 30 minutes after the event is complete. Awards can be picked up by the athlete (coach or chaperone) at the designated spot in lobby.
- There will be no group award picture. Once athletes receive their award, they may take a photo on podium, but Masks must be worn at all times.
- Athletes and chaperones/guests must leave the facility after their event is complete and awards may be picked-up via phone notification.

CHAPERONES: (May 14 – 16th, 2021)

- Masks must always be worn in the rink facility.
- Screening will be administered via QR code that chaperones must complete EACH day they come to the arena..
- Four (4) chaperones/guests per registered athlete will be admitted for the athlete's actual competition time. The chaperone must be over the age of 18 and an immediate family member as defined in USFS'S SafeSport Handbook.
- Chaperones/guests will be diverted to arena seating immediately after entering the rink.
- Arena seating will be available in designated sections only and rotated for sanitation purposes.
- Once the athlete has skated his/her program, chaperone/guests must leave the seating area and meet their athletes outside of the front of the building. in the " and leave the facility. **ATHLETES WILL NOT BE ALLOWED IN THE STANDS/ARENA SEATING.**
- Athletes, chaperones/guests must leave the facility after their event.
- Results will be posted online approximately 45 minutes after the event is complete at www.sk8stuff.com .
- Chaperones/guests are not permitted in the awards area and must wait in the "chaperone/guest meet-up zone".
- Chaperones/guests will utilize 3/4f of the bleacher seating only. Judging officials will use designed platform area seating where chaperones/guests are not allowed to sit.
- Number of chaperones/guests are limited to four registered athletes up to a total rink capacity of 375 people according to Michigan Health and Human Services guidelines) and shall be ushered to their seats as the event on-ice warm-up starts.
- Once the event segment is completed, the chaperones/guests will be ushered out of the building.
- Chaperones/guests not from the same household must put distance between seats in the stands.

OFFICIALS:

- . Screening will be administered via QR code that officials must complete EACH day they come to the arena.
- **Masks must always be worn while in the rink facility and appropriate social distancing adhered to.**
- Snacks and meals will be available from officials' hospitality, located in the upstairs co ncourse.
- Face shield will be provided for officials to use (optional) . Masks must still be worn under a face shield .
- Hospitality items can only be consumed in the designated upstairs concourse.
- Officials should bring their own clipboards, pencils and reusable beverage containers.

AWARDS:

- Chaperones/guests, coaches, skaters are not allowed to hang out in the awards area. They can pick up medal, take picture and then must exit. No loitering will be allowed.
- Awards for the competition will be scheduled for approximately one (1) hour after each event is complete.
- Medals will be awarded for 1st to - 3rd place.
- Parade of Champions will be awarded on ice at the end for 1st to 3rd place. Skaters will see the results before the results are announced. Skaters must wear a mask for the entire event.

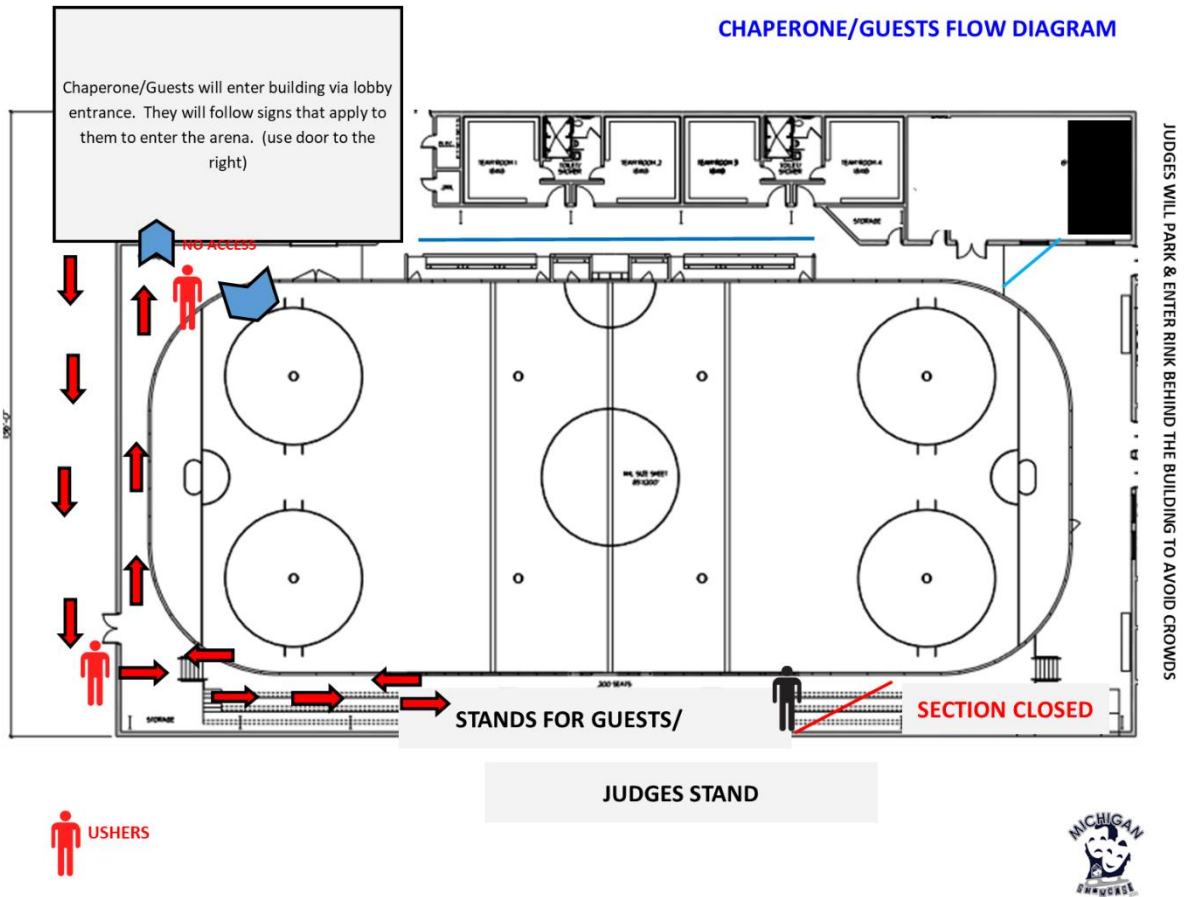
DISINFECTING PROCESS:

- Warm-up areas will be disinfected every hour and will be sanitized at night.
- After each event during zam breaks, chairs and areas that have been touched by skaters/coaches will be disinfected.
- Bleacher sections used for chaperones will be disinfected per Zamboni rotation schedule.
- Officials staging area will be disinfected when each official panel changes.
- Sanitizer and disinfectant will be available around the rink for use.

DIAGRAM FLOW AND INFO

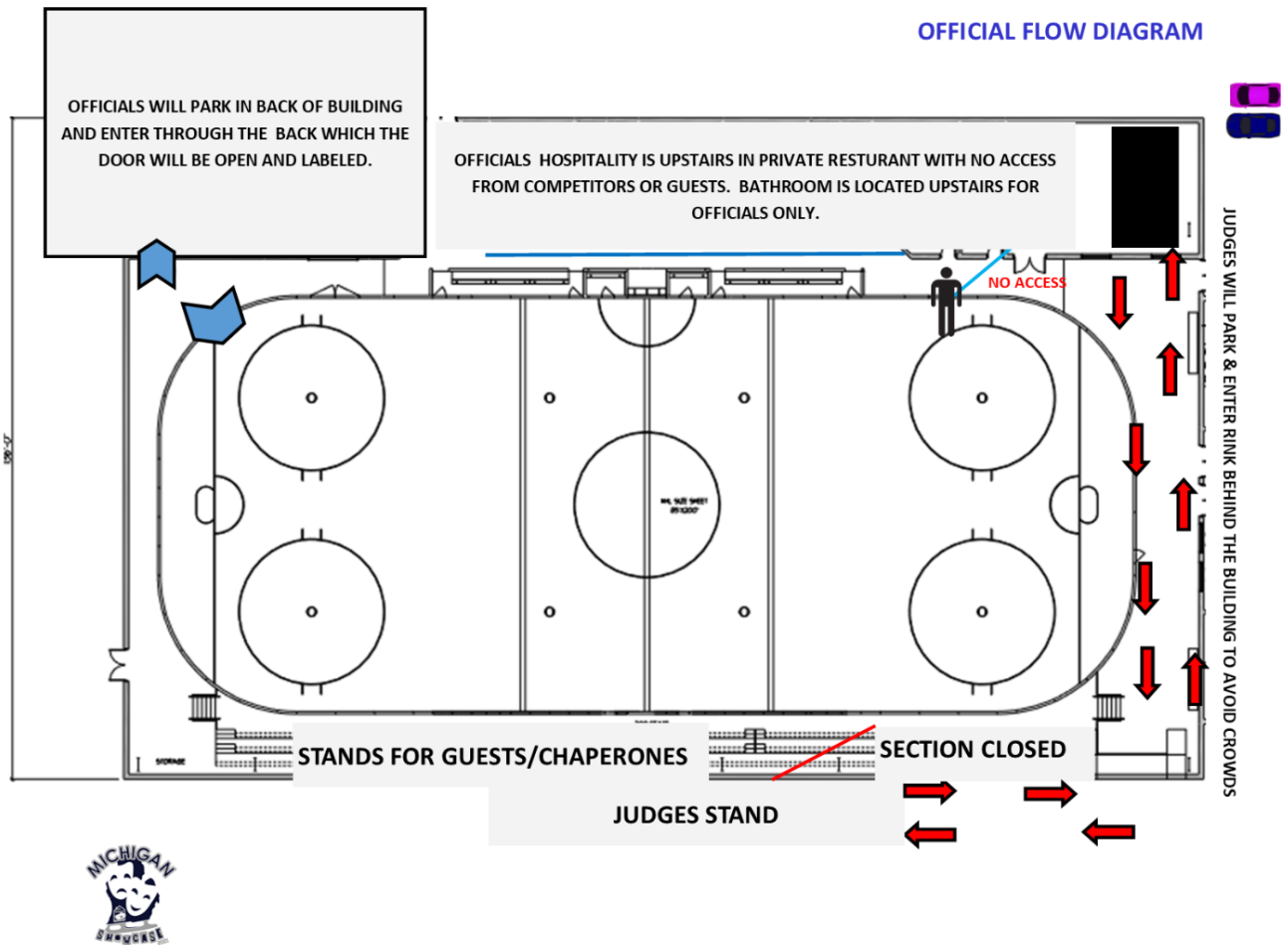
COVID CONSIDERATIONS:

- Participants, including volunteers, officials, skaters, chaperones/guests, rink employees, must not be exposed to known positive Covid-19 individuals and must wear proper droplet plus universal precautions (gloves, gown, mask, and shield).
- Participants must not have a cluster of the CDC signs/symptoms of Covid-19
- Temperature must not exceed 100.4 degrees.
- If anyone has symptoms or feels sick, we ask that you stay home and do not compete.



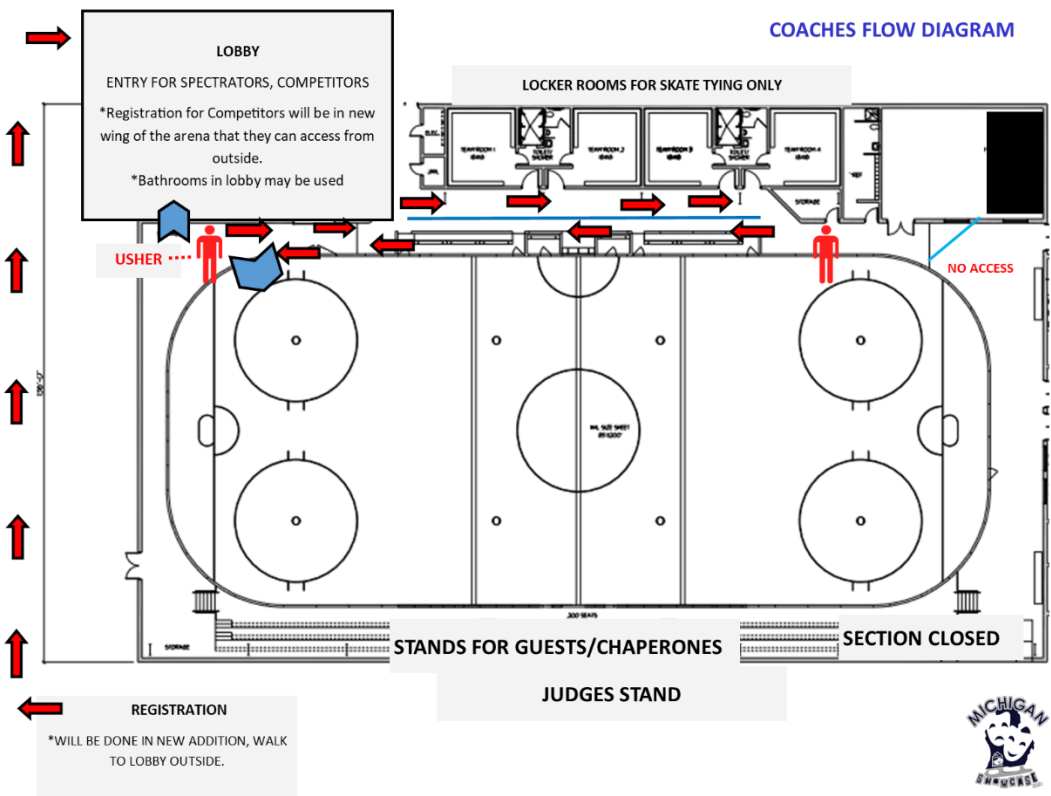
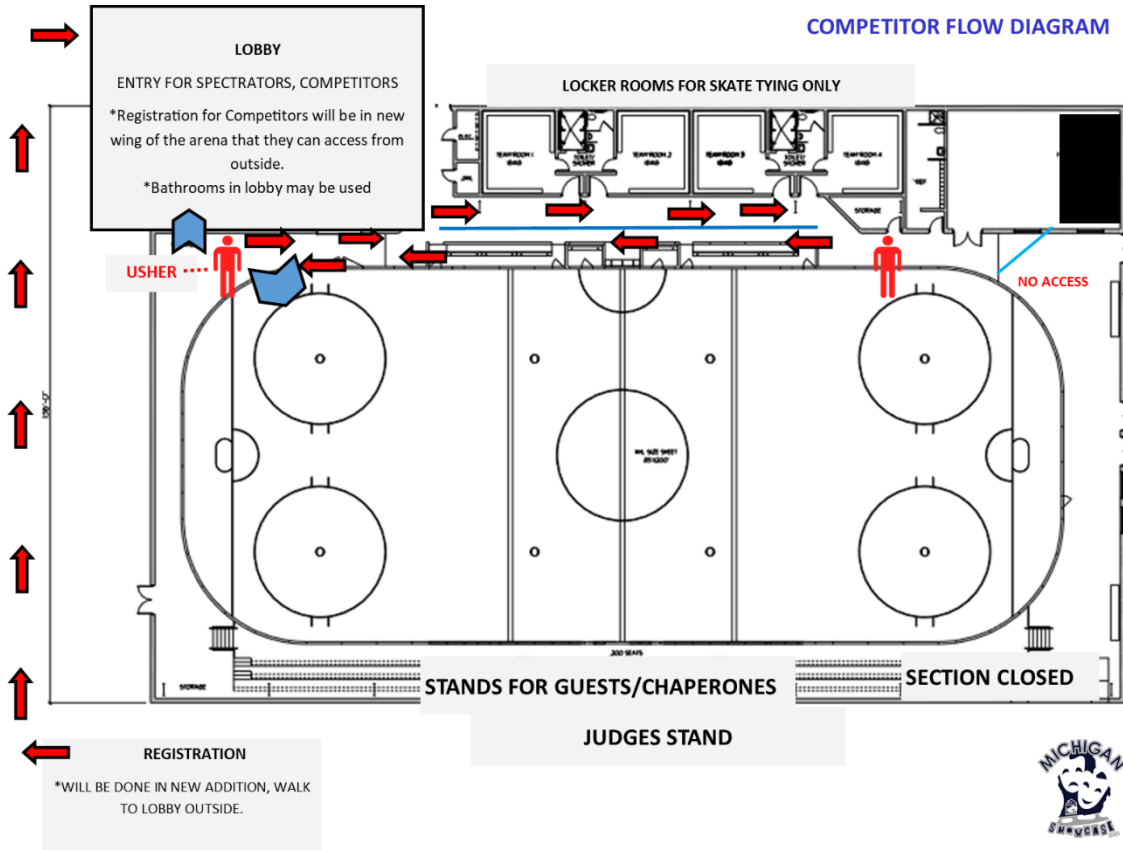
CHAPERONE/GUEST FLOW: (see attached map)

- Chaperones/guests will utilize half of the bleacher seating only. Judging officials will use designed platform area seating where chaperones/guests are not allowed to sit.
- Number of chaperones/guests are limited to four/registered athlete up to a total rink capacity of 375 (per Michigan Health and Human Services guidelines) and shall be ushered to their seats as the event on-ice warm-up starts.
- Once the event segment is completed, the chaperones/guests will be ushered out of the building.



OFFICIALS FLOW: (see attached map)

- Officials will check in upstairs when they arrive with hospitality chair.
- Officials will fill out waiver on members only site before arriving to competition.
- Officials will use the Qr code to complete health screening.
- Masks must be worn at all times
- Social distancing must be practiced during the entire event,



COMPETITORS/COACHES (see attached flow diagram):

- Health screening will be administered daily.
- Masks must always be worn while in the rink facility and safe social distancing must be practiced.
- There will be no coaches' hospitality due to COVID restrictions.
- Coaches cannot stay in the building between events, unless they have another skater/team already in the building.
- One (1) coach and/or managers (total) will be allowed per skater/team in the building.
- Ice monitors will assign coaches a location to coach from during event warm-up. Use that location only.
- Remote coaching via a communication device: a coach may communicate with a skater during the event, as long as all SafeSport criteria and competition policies are met, including:
 - o The skater's personal phone may not be used for communications.
 - o The phone may not be brought on the ice or propped up so that it could fall on the ice.
 - o Two-deep leadership must be adhered to while the communications are taking place. Event volunteers will not be able to fulfill that role.
 - o Parents and others skaters are not allowed rink-side during the events. Two-deep leadership for such times would need to be fulfilled by another credentialed PSA compliant coach with appropriate access.
 - o There are no exceptions to these policies and violations may be reported to PSA and SafeSport.
- Results will be posted online approximately 30 minutes after the event is complete (www.miskate.org)
- Award pick-up will be approximately one (1) hour after the event is complete.
- Coaches are not permitted in the awards area. Awards may be picked up at the award pick-up location in the lobby.
- Only coaches/managers may pick up MINI PRODUCTION or PRODUCTION awards.

VOLUNTEER POSITIONS

Position	<u>Description</u>	# of Volunteers <u>per shift</u>	Work Areas	Who can <u>Work</u>
REGISTRATION CHECK IN	Arena check-in requires turning in skating forms and a temperature check. As coaches may need to enter multiple times, the arena and/or host team needs to give coaches a sticker allowing multiple entries (that day) without additional forms.	2	People working this area should support skaters only	Adults
SPOTLIGHTS	Volunteers will operate the spotlights that are used on ice. This job is one of the most important jobs of the competition but also is a great way to see the action!	4	People working this area should work supporting skaters only	Adult
USHER	Move each group of skaters from the waiting line to the warm-up area, and then to the ice side waiting area. Instruct skaters when to put skates on. Instruct skating parent(s) to go to bleachers at the correct event time with skaters shoes and coats.	3	People working this area should work supporting skaters only	Adult
ICE MONITOR	Control skaters and coaches around the skater entrance to the ice. Let skaters on for the warm-up and then off when warm-up is over. Direct skaters onto the ice for each skate. Remind skaters of where they exit the ice after their event	2	People working this area should work supporting skaters only	Adult

JUDGES' PLAT FORM CLEANING	Wipe down judge's panel each time panel changes.	1	People working this area should work locations supporting judges only	Teen or Adult
HOSPITALITY ROOM VOLUNTEER ROOM	Support judges in any manner they need. Place's snacks/lunches out during the course of the day.	2	People working this area should work locations supporting judges only	Adult
CLEAN BLEACHERS	Clean bleachers between group.	1	People working this area should work supporting skaters only	Teen or Adult
JUDGES PAPER RUNNERS	Retrieve papers from the judges' platform and give to referee. Then take full set of papers from the referee to the accounting room. Once the accounting is completed, take papers to the referee for signature, return one copy to accounting and the second to person posting to the internet.	2	People working this area should work locations supporting judges only	Teen or Adult

ADMISSIONS

Check in and collect waivers from guests attending, check skater credentials as they come and go

1

People working this area should work supporting guests only

Adult

AWARDS

Wait for results to be posted online. Awardwinners (places 1st-3rd) may pick up award after results are posted online.

1

People working this area should work supporting skaters only

Adult

SELF-HEALTH SCREENING FOR ALL PARTICIPANTS (INDIVIDUAL AND TEAM):

All persons checking in during the state championships must have their temperatures taken and truthfully answer no to the following questions (similar to a hospital or doctor's office):

- Do you have a temperature of 100.4 degrees (or more)?
- Have you been diagnosed with COVID-19 or shown symptoms of COVID-19 in the past 14 days
- Have you knowingly been exposed to anyone who might have COVID-19 in the last 14 days?
- Have you had fever or chills?
- Do you have shortness of breath or difficulty breathing?
- Fatigue?
- Muscle or body aches?
- Headaches?
- New Loss of taste or smell?
- Sore throat?
- Congestion or runny nose?
- Nausea or vomiting?
- Diarrhea?
- Have you traveled out-of-state or internationally in the last 14 days?